

CDM 2015 Compliance Procedure – Crane Hire, Lifting & Transport Services

1. Purpose

This procedure describes how NMT Crane Hire Ltd complies with the Construction (Design and Management) Regulations 2015 (CDM 2015) when providing crane hire, lifting operations, and associated transport services to clients operating within the rail and construction sectors.

The objective is to ensure that all activities are planned, managed, and executed safely and in full coordination with our clients' site management systems.

2. Scope

This procedure applies to all services provided by NMT Crane Hire Ltd, including:

- Crane hire (CPA Crane Hire and CPA Contract Lift arrangements)
- Provision of Appointed Persons, Crane Supervisors, and Slinger/Signallers
- Transport and delivery of cranes, lifting accessories, and associated plant/equipment

As a service provider, NMT Crane Hire Ltd does not act as a Principal Contractor or Designer under CDM. However, we recognise our duty to cooperate and coordinate with duty holders to ensure the health and safety of all person's affected by our operations.

3. Responsibilities

Director's / Senior Management

- Ensure compliance with the Health and Safety at Work Act, CDM 2015, and all supporting regulations.
- Allocate sufficient resources for planning and supervision of lifting and transport operations.
- Appoint a competent person to manage CDM-related compliance.

Appointed Person (Lifting Operations)

- Plan all lifting operations in accordance with BS 7121 and LOLER 1998.
- Assess client-supplied information and identify site-specific hazards.
- Produce a detailed lift plan and method statement, ensuring it is briefed to all personnel.

Crane Supervisor

- Ensure the lift is carried out safely in accordance with the lift plan.
- Supervise site activities, verify ground conditions, and control exclusion zones.

Slinger/Signaller (Banksman)

- Attach and detach loads as instructed.
- Direct crane movements using agreed signals.
- Stop operations if unsafe conditions arise.

Transport and Logistics Manager

- Ensure that cranes and components are transported safely, securely, and in compliance with road traffic and load regulations.
- Confirm delivery and collection are coordinated with site management.

All Employees and Operatives

- Attend client site inductions and toolbox talks.
- Follow site rules, lift plans, and safe systems of work.
- Report hazards, near misses, or unsafe conditions immediately.

4. CDM Compliance Process

4.1 Pre-Work Planning

- Obtain and review pre-construction information and confirm the nature of the site and client responsibilities.
- Identify hazards (overhead lines, buried services, access limitations, lifting proximity to rail lines, etc.).
- Develop and submit Risk Assessments and Method Statements (RAMS) for client approval.
- Verify that all personnel hold valid competency cards (CPCS, PTS where applicable).
- Check all lifting accessories and cranes have valid inspection certificates.

4.2 Communication and Coordination

- Liaise with the Principal Contractor or Site Manager to confirm:
 - Lifting and transport schedules
 - Access/egress routes
 - Exclusion zones and work boundaries
 - Site welfare and emergency arrangements
- Attend pre-start or coordination meetings as required.

4.3 Delivery and Site Operations

- Conduct site-specific induction and pre-lift briefing.
- Follow all site safety and CDM arrangements.
- Use only trained and competent personnel for all lifting and signalling duties.
- Implement exclusion zones, barriers, and signage as per the lift plan.
- Ensure cranes are correctly rigged and de-rigged under supervision of a competent person.
- Transport vehicles must be operated by qualified drivers and loaded in accordance with the company's load securing procedures.

4.4 Monitoring and Review

- Supervisors conduct regular on-site inspections and checks.
- Any incidents, near misses, or unsafe conditions are reported, investigated, and recorded.
- Lessons learned are reviewed and shared through toolbox talks or safety briefings.
- The procedure, lift plans, and RAMS are reviewed annually or after significant change.

5. Documentation and Records

- Risk Assessments and Method Statements (RAMS)
- Lift Plans (prepared by Appointed Person)
- Operator and Competency Records (CPCS/PTS cards)
- Plant Inspection and Maintenance Certificates
- LOLER Thorough Examination Reports
- Site Inductions and Briefing Records
- Incident and Near Miss Reports
- Transport Load Securing Checklists

6. Review and Continuous Improvement

This procedure is reviewed annually by the Directors or Health & Safety Manager to ensure it remains aligned with:

- CDM 2015 Regulations
- BS 7121 and LOLER 1998
- RISQS audit and client requirements
- Company operational changes or lessons learned

Signed: *G White*

Director on behalf of NMT Crane Hire Ltd.

Date Approved:

09.12.2025

Next Review Date:

09.12.2026