

NMT Crane Hire First Aid Policy

1. Purpose

This First Aid Policy outlines the procedures and arrangements for providing first aid assistance to employees, contractors, and visitors at NMT Crane Hire Limited. It aims to ensure the health, safety, and well-being of all individuals within the workplace.

2. Scope

This policy applies to all employees, contractors, visitors, and any other individuals who may be present on NMT Crane Hire Limited premises or at events organized by the company.

3. Legal Requirements

In compliance with the Health and Safety (First Aid) Regulations 1981, NMT Crane Hire Limited will provide adequate and appropriate first aid provision in the workplace.

4. First Aid Personnel

- NMT Crane Hire limited will designate a sufficient number of qualified first aiders based on the size of the workforce, workplace risks, and activities carried out.
- All designated first aiders will hold a valid First Aid at Work (FAW) or Emergency First Aid at Work (EFAW) certificate.
- The names and contact details of the appointed first aiders will be clearly displayed on noticeboards throughout the workplace.
- In the absence of a qualified first aider, staff will be trained in basic first aid to handle any immediate medical situations.

5. First Aid Kits

- Adequate first aid kits will be provided in all areas where employees are likely to be working, including high-risk areas.
- First aid kits will be regularly checked and maintained to ensure they are fully stocked and meet current first aid requirements.
- A designated person (e.g., Health and Safety Officer) will be responsible for the inspection and replenishment of the first aid kits.

6. First Aid Facilities

- A designated first aid room, equipped with appropriate facilities for the treatment of injuries, will be provided where required.
- The first aid room should be easily accessible and stocked with necessary equipment for minor injuries and emergency situations.

7. Emergency Procedures

- In the event of an emergency, employees should immediately inform a first aider or contact the emergency services if required.
- If a serious injury occurs, the individual should not be moved unless there is an immediate risk of further harm, and first aid will be administered as needed.
- An accident report should be completed for any injury, and the incident will be investigated to prevent recurrence.

8. Reporting Accidents and Injuries

- All injuries, accidents, and near misses must be reported to the Health and Safety Officer or designated person for proper documentation.
- A record of accidents and injuries will be maintained in line with the company's health and safety procedures.
- Serious injuries or fatalities must be reported to the Health and Safety Executive (HSE) in accordance with RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013).

9. Training and Awareness

- Employees will be provided with information and training on basic first aid, including how to respond to common workplace injuries and illnesses.
- Refresher training for all first aiders will be undertaken at regular intervals to ensure skills and knowledge are up to date.
- Health and safety induction training for new employees will include awareness of the company's first aid arrangements.

10. Review and Monitoring

- This First Aid Policy will be reviewed annually to ensure it is up to date and meets the requirements of the workplace.
- The effectiveness of first aid provision will be monitored through accident reports, employee feedback, and any incidents that occur.

11. Conclusion

The company is committed to ensuring the health, safety, and well-being of all employees, contractors, and visitors. Adequate first aid provision will be in place to deal with any incidents, and staff will be trained to handle first aid situations effectively.

Signed: *G.White*

Director on behalf of NMT Crane Hire Ltd.

Date Approved:
09.12.2024

Next Review Date:
09.12.2025