

Chemical Safety Policy

1. Policy Statement

NMT Crane Hire Limited is committed to maintaining a safe and healthy work environment by managing chemical hazards effectively. This policy aims to establish clear guidelines for the safe handling, storage, disposal, and emergency response procedures related to chemicals used or stored. The company ensures compliance with all relevant health, safety, and environmental regulations to minimize risks to employees, the public, and the environment.

2. Purpose

The purpose of this policy is to:

- Ensure safe handling and storage of chemicals.
- Promote awareness of chemical hazards and provide appropriate training.
- Comply with local, state, and federal regulations.
- Prevent accidents, injuries, and environmental contamination.

3. Scope

This policy applies to all employees, contractors, and visitors who may come into contact with chemicals in the workplace. It covers all chemicals used, stored, or disposed of by the company, whether hazardous or non-hazardous.

4. Chemical Inventory and Safety Data Sheets (SDS)

- An up-to-date inventory of all chemicals used and stored at [Company Name] shall be maintained.
- Safety Data Sheets (SDS) for all chemicals will be readily available and accessible to all employees. SDS will be reviewed periodically to ensure accuracy and compliance.
- SDS will be made available in both physical and digital formats, with the appropriate personnel trained to understand them.

5. Chemical Handling and Storage

- Chemicals must only be handled by trained personnel. All employees who work with chemicals should be properly trained in their use, potential hazards, and appropriate response actions.
- Chemicals must be stored in accordance with their specific requirements, such as temperature, ventilation, and segregation by compatibility (e.g., acids stored separately from bases).
- All chemicals must be labelled with clear and accurate identification, including hazard symbols, handling instructions, and emergency response actions.

- Proper personal protective equipment (PPE) must be worn when handling chemicals, including gloves, goggles, lab coats, or respiratory protection as necessary.

6. Spill Response and Emergency Procedures

- All employees must be familiar with the spill response procedures for chemicals they work with.
- Spill kits will be provided and maintained in accessible areas for handling small spills. For large spills, designated emergency response teams will take immediate action.
- In the event of exposure or chemical incidents (including spills, leaks, fires), employees must immediately notify their supervisor and follow emergency protocols outlined in the Emergency Response Plan (ERP).
- First aid kits containing chemical antidotes (if applicable) and other medical supplies will be readily available.

7. Waste Disposal

- Chemicals and chemical waste must be disposed of according to local, state, and federal regulations.
- Hazardous waste must be separated from non-hazardous waste and labeled appropriately.
- Employees involved in the disposal process must be trained in safe disposal methods and environmental protection protocols.

8. Employee Training and Awareness

- All employees must undergo regular training on chemical safety, including:
 - Proper chemical handling and storage.
 - Understanding chemical hazards and reading SDS.
 - Emergency response procedures.
 - Use and maintenance of PPE.
- Refresher training will be provided at least annually or whenever new chemicals or procedures are introduced.

9. Roles and Responsibilities

- **Management:** Ensure resources are available to implement this policy, provide regular reviews of chemical safety performance, and support compliance with all regulations.
- **Supervisors:** Ensure that employees receive necessary training, adhere to the policy, and maintain a safe work environment.
- **Employees:** Follow all safety procedures, use PPE as required, and report any unsafe conditions or chemical incidents immediately.
- **Safety Officer** (if applicable): Oversee chemical safety programs, conduct audits, ensure training is up to date, and maintain SDS and chemical inventories.

10. Policy Review

This chemical safety policy will be reviewed annually or whenever significant changes occur in the chemicals used, regulatory requirements, or workplace procedures. Updates will be communicated to all employees.

11. Acknowledgment

All employees must sign an acknowledgment form confirming that they have received, read, and understood the Chemical Safety Policy and will comply with its guidelines

Signed: *G White*

Director on behalf of NMT Crane Hire Ltd.

Date Approved:
09.12.2024

Next Review Date:
09.12.2025